



PURCHASE ORDER

PO Number: 303-1-1133

Requisition Number: 303-1-02636

Order Date: 8/24/2021

Released

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

IF INVOICE IS MAILED, DELAYS MAY OCCUR.

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

Delivery Location

Brown-Heatly Building

4900 N. Lamar Blvd.

Room 2236

Attn: Terry Craddock

Austin, TX 78751

Show numbers on all papers and packages

Referenced Source or Vendor

14212499173

Terracon

5307 Industrial Oaks Blvd.,

Suite 160

Austin, TX 78735

Mitch Stogner

Phone: 512-653-4138, Fax:

Mitch.Stogner@terracon.com

Indoor Environmental Quality Assessment at the Brown-Heatly Building Room 2236.

Price Per Attached Quote #P96217664 Dated 08/18/2021.

Description TFC Contact:
Terry Craddock
512-463-2264

Work Inspection:

Services performed under this agreement are not considered complete for purposes of payment until TFC, or its authorized designee, inspects and accepts the work performed by the vendor.

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Perform an environmental quality assessment on the 2nd floor in selected areas at the Brown-Heatly Building.	1	Job	\$1,860.00	8/24/2021	8/31/2021	\$1,860.00

Environmental Services:

- Visual Assessment and Sample Collection

\$140/hr. x 4 hrs. = \$560.00

- Laboratory Air/Surface Sample Analysis
\$50/sample x 4 = \$200.00
- Particle Counting and TVOC Monitoring Equipment Rental
\$300/day = \$300.00

Project Report Preparation

- Data Evaluation and Report Preparation
\$140/hr. x 4 hrs. = \$560.00
- Clerical
\$65/hr. x 1 hr. = \$65.00
- Report Review
\$175/hr. x 1 hr. = \$175.00

Total: \$1,860.00

Provide all labor, tools, materials and equipment necessary to provide indoor air quality report as per attached quote #P96217664 dated 08/18/2021.

NIGP Class: 926

NIGP Item: 23

Object Class: 299

Reimbursement Type: Reimbursable

Notes: Funded by HHSC (529)

Grand Total \$1,860.00

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2021
Division	Facilities Design and Construction
Program	Minor Construction
Phone	5124632264
Org Code	0822 - Minor Construction
Type of Purchase/PCC Code	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
Work Order Number	772869

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;

- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____
Jordan, Michelle - CTCD,

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)